



# MARYLAND STATE POLICE

Maryland Department of State Police / Licensing Division  
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## ADVISORY

LD-HPU-21-001

February 24, 2021

### LICENSING PORTAL UPGRADE HANDGUN PERMIT ELECTRONIC PAYMENTS

On Sunday, February 28, 2021, the Maryland Department of State Police, Licensing Division, will perform an upgrade to the Licensing Portal. The upgrade will require an outage of the Licensing Portal beginning at 0600 hours and will last until approximately 1200 hours. The Licensing Portal will be unavailable to the public during this time.

This upgrade will include the addition of electronic payments for handgun permit applications. The current payment process, which requires an applicant to submit the handgun permit application electronically and mail the application fee by check or money order, will be eliminated. Applicants submitting a handgun permit application after the February 28<sup>th</sup> upgrade, will be prompted to submit the application fee during the final step of the handgun permit application. Once electronic payment has been verified by the payment processor, the applicant will receive, via email, an electronic receipt for the application fee and the handgun permit application will be submitted to the Licensing Division for processing. Acceptable forms of electronic payment include both Visa and MasterCard.

Eliminating the mail-in payment will improve the security of the payment process and decrease the processing times for handgun permit applications. Furthermore, associated costs for mail-in payments will no longer be required of the applicant. These time and cost reducing measures are further examples of the Licensing Divisions commitment to improving customer service.

For further information, please visit our website at [mdsp.maryland.gov](http://mdsp.maryland.gov), and click on "Licensing Division." You may also contact us, via email, at: [mnp.handgunpermits@maryland.gov](mailto:mnp.handgunpermits@maryland.gov).

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